



The 2016 Middle Eastern Bridal Show

Security Tips for Exhibitors

General Tips:

- Obtain proper insurance coverage for your goods, including transit to and from the show
- Confirm your exhibit materials will arrive at the event within published guidelines and obtain shipping records
- Confirm and make copies of all orders for services (electrical, telephone, internet...)
- Practice standard inventory and sales accounting
- Treat your valuables as irreplaceable. If they are one of a kind, you should consider removing the items for the night or hiring your own security
- The greatest risk of theft is during move-in and move-out. Stay with your equipment, materials and goods as much as possible and be especially alert during these times
- Do not leave your exhibit unattended at any time
- Make yourself familiar with all exits and employees and the on-site emergency contact number, first aid office, closest emergency exits and what to do in the event of an emergency
- Adhere to all fire codes as per the exhibitor services manual including wiring, plugs and additional lighting
- Ensure all computer equipment, electronics and valuables are secured after hours
- Keep all personal items out of plain sight
- Report any suspicious behavior to the events contracted security personnel

Exhibition Place:

- Please visit our website for the venue security guidelines @ www.themiddleeasternbridalshow.com
- Any concerns regarding safe practices, accident/injury, property damage lost or found property, theft or any similar concerns should be reported to show management who will request the most appropriate entity to attend and assist with the concern